



SCRIBUS INITIAL ORIENTATION

Introduction

- This User Guide serves as the introduction to Scribus:
 - Application startup 1
 - Ribbon Bar and Page layout 2
 - Text editing 4
 - Picture editing 6
 - Final Product Example 8
- The following serves as a User Manual to execute the tasks.

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Company: DGTechTalks

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Application Startup: Pop-up Window and Selections

- After downloading and setting up the application, navigate to the application and open by **double-clicking**.



- The “New Document” window allows you to select the layout dimensions and margins for your document
- You can initially focus on four key areas:
 - Page layout**
 - Size** (e.g., Letter, A4, etc.)
 - Orientation**
 - Measurement unit** (e.g., inches, millimeters, etc.)

The screenshot shows the 'New Document' dialog box with the following settings highlighted by red boxes and arrows:

- Document Layout:** 'Single Page' is selected.
- Size:** 'Letter' is selected.
- Orientation:** 'Portrait' is selected.
- Default Unit:** 'Inches (in)' is selected.

Annotations include:

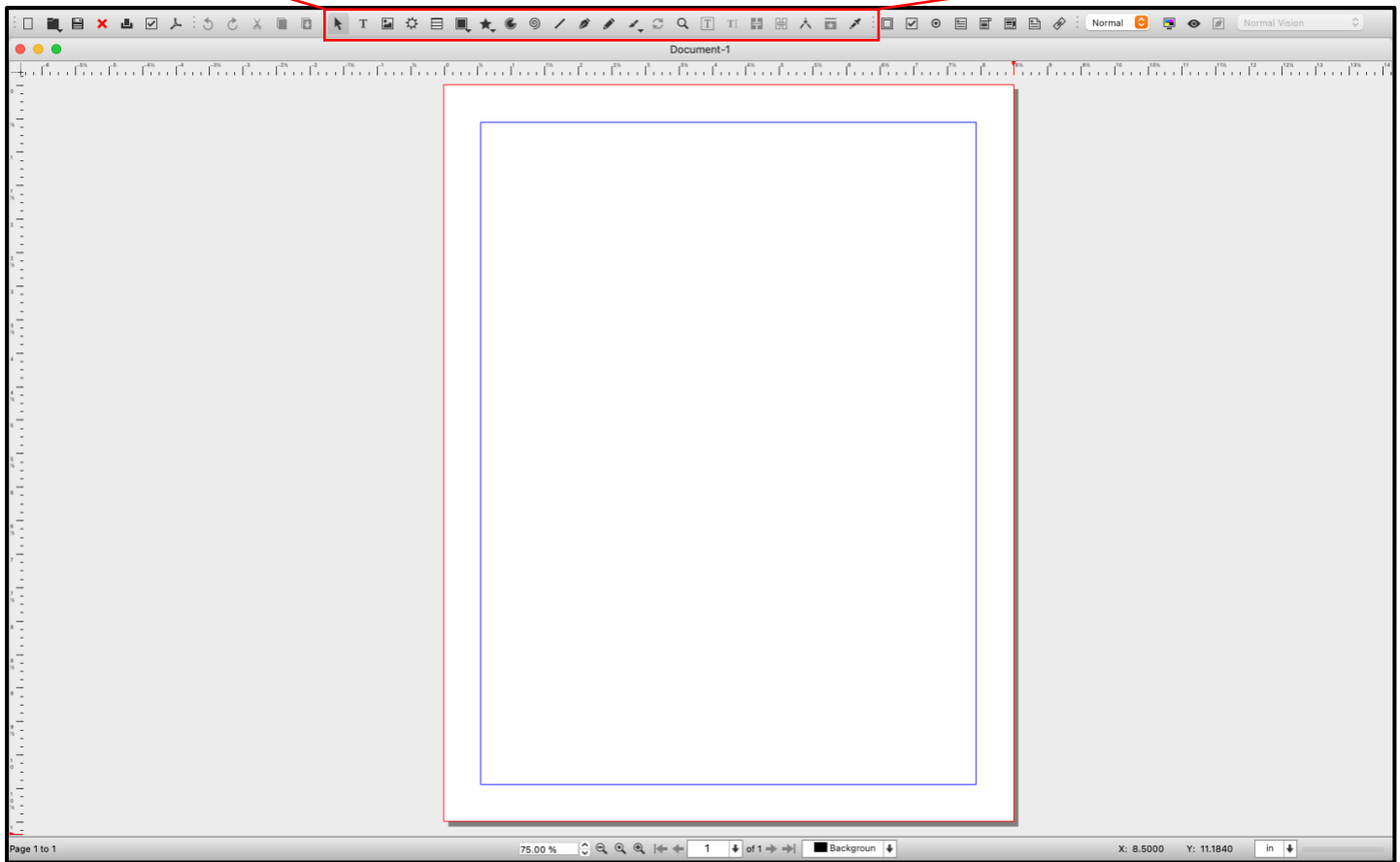
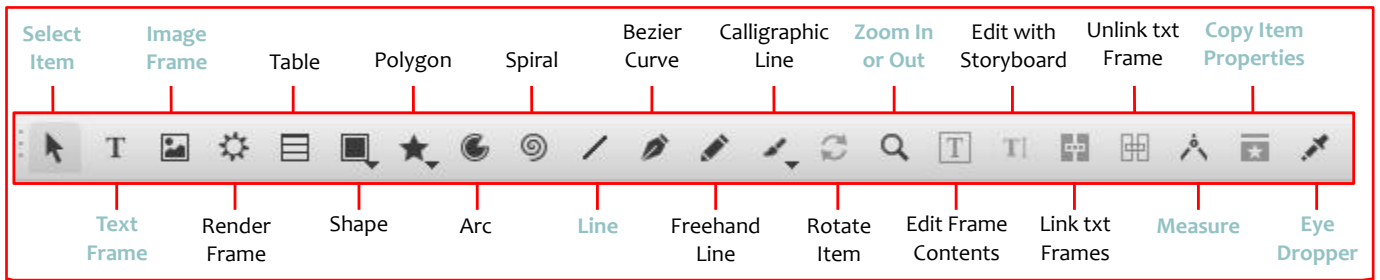
- A callout box on the left: "Select the initial layout of your page. Examples will be single page." with an arrow pointing to the 'Single Page' button.
- Three callout boxes on the right:
 - One listing paper sizes: A3, A4, A5, A6, Letter (checked), Custom.
 - One listing orientations: Portrait (checked), Landscape.
 - One listing measurement units: Points (pt), Millimeters (mm), Inches (in) (checked), Picas (p), Centimeters (cm), Cicero (c).

At the bottom of the dialog, the text reads: "Scribus startup page formatting selection."



Ribbon Bar and Page Layout

- Ribbon bar is broken into **sections** that can be **positioned on top or sides** of working screen like that of Adobe Photoshop and Adobe Illustrator.
 - Sections: File, Edit, **Tools**, PDF Tools, View Tools





Ribbon Bar and Page Layout *Continued*

- Ribbon bar allows you to insert **text**, **images**, **shapes**, and more.
- Frequently utilized tools in Scribus banner are as follows:

Tool	Function
Select Item:	Reverts tool back to pointer for selection
Text Image:	Enables textbox drawing for text layout
Image Frame:	Creates a frame for inserting images
Line:	Draws straight lines
Zoom In or Out:	If selected, left click zooms in/right click out zooms out
Measure:	Takes measurements based on clicked reference points
Copy Item Properties:	Replicates the visual style for ease of recreation upon paste

Additional tools in Scribus can be explored further here:

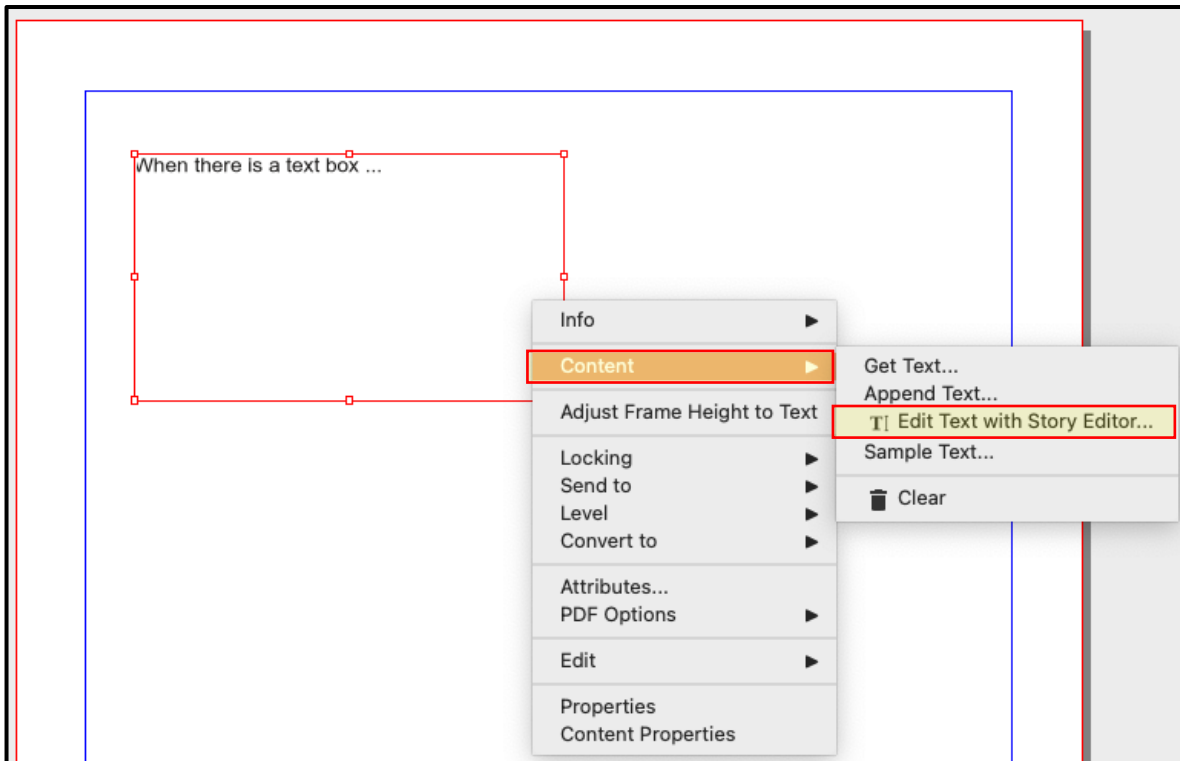
<https://wiki.scribus.net/canvas/Scribus> &

<https://explore.psl.eu/en/tools-and-training/tutorials/introduction-scribus>



Text Editing: Part I

- Few steps are involved in changing text
- This editing can be broken down into *two parts*:
 - **Part I**: Navigating the dropdown panes and selection
 - **Part II**: Making selections to edit text



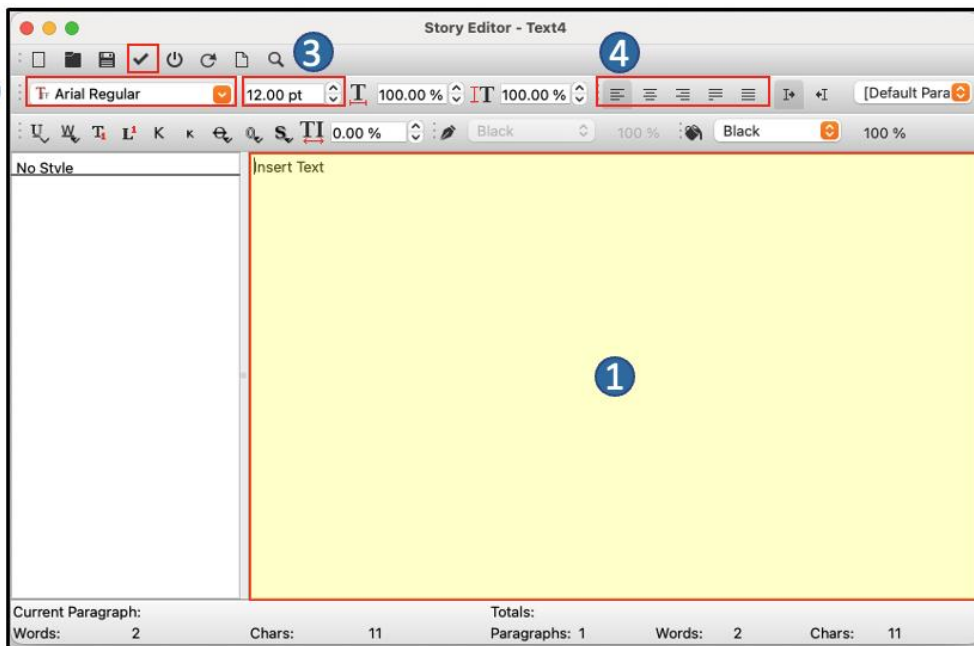
PART I

1. Right click on textbox
2. Navigate to Content dropdown
3. Select “Edit Text with Story Editor”

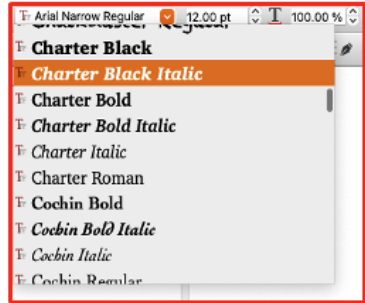


Text Editing: Part II

- The Story Editor provides a robust set of capabilities for modifying text and can be accomplished in **four simply steps**.
- Each text box needs to be modified individual unless *Copy Item Properties* is used for characteristics like fill color or line width.




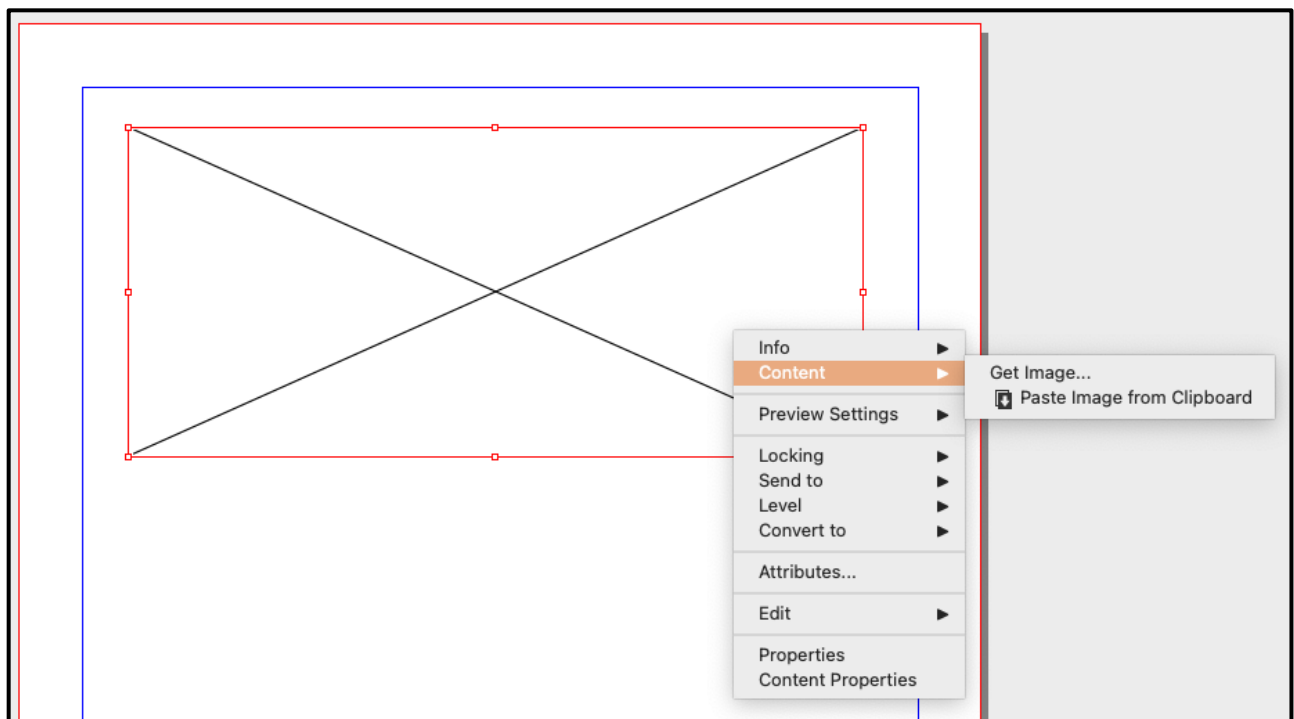
PART II

1. Highlight the text you want to change in the large white box
Navigate to Content drop-down
2. Select the font dropdown:

3. Change the font size if desired
4. Align text appropriately



Picture Editing

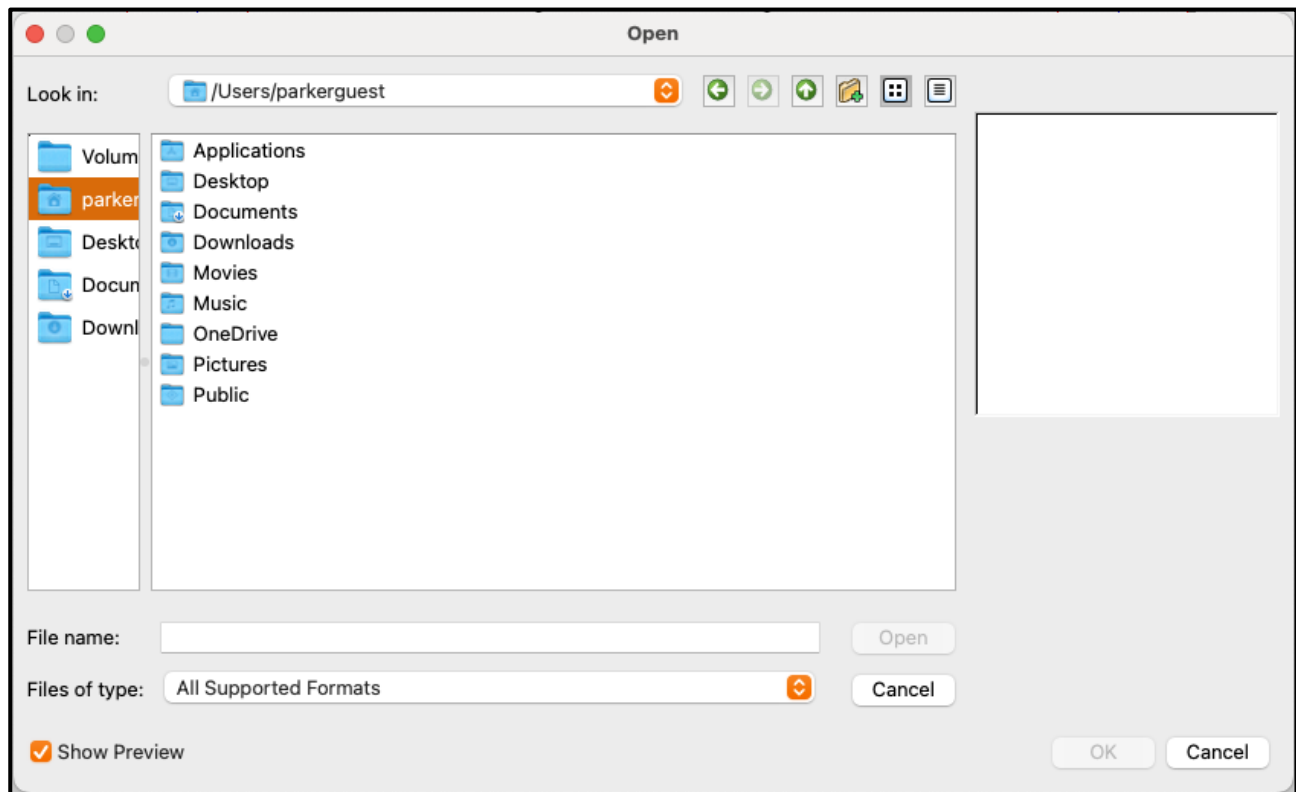
- Begin with selecting the “Image Frame” tool. 
- **Click, Drag, and Release** to the size you like in reference to the page and text.
- Right click to begin exploring image manipulation.
 - Two options are available for inserting images:
 - “Get Image ...”
 - “Paste Image from Clipboard”





Picture Editing: Get Image ...

- The “Get Image” explores the files within the computer or device utilizing Scribus.



- Select the file desired, resize if needed, and you are done!



A Final Product Example

- Below is an example product that has varying font, multiple textboxes, an image, and different text styles within.
- On the next page, write what formatting you notice in the blank box and send any questions you have to:

ScribushelpforFSUEME5602@FSU.edu (fake email for assignment)

<p style="text-align: center;">Phased Array Radar</p> <p> Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce bibendum mauris vel mauris vestibulum laoreet. In ullamcorper quam quis quam commodo, non porttitor neque iaculis. Integer et dapibus felis. Sed eleifend nec magna scelerisque imperdiet. Cras sollicitudin pretium dui, vel malesuada nisl. Quisque interdum et urna sit amet hendrerit. Curabitur aliquam urna quis tristique auctor.</p> <p> Integer leo lorem, vehicula ac malesuada vitae, congue nec nisl. Vestibulum ultricies dictum condimentum. Nam non massa tincidunt, sollicitudin nibh nec, porta lorem. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia curae; Donec eget euismod nunc, vitae mattis massa. Maecenas velit est, rutrum non nisi a, aliquet facilisis ligula. In orci nisl, consequat in nisl sit amet, cursus dictum orci. Ut facilisis nunc in velit condimentum fermentum. Ut pharetra metus sit amet ultricies dictum. Phasellus nec mattis velit.</p> <p> Praesent malesuada varius lorem, vitae blandit odio viverra quis. Nunc feugiat, dolor eu iaculis faucibus, libero est ornare est, convallis euismod tellus nulla ac eros. Etiam pharetra finibus erat a efficitur. Aliquam efficitur sapien eu neque consequat, sed rhoncus sem pretium. Fusce ut elit velit. Fusce eget arcu dolor. In vel suscipit turpis, hendrerit malesuada dolor. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia curae; Etiam vulputate ligula a lectus dignissim, vitae pharetra est ullamcorper. Vivamus interdum augue eu metus posuere, quis vestibulum dui ultricies. Ut quis est id nunc imperdiet viverra. Nam quis finibus mi, sed imperdiet magna. Nulla dapibus, purus fermentum mattis pretium, tellus tortor pharetra nisi, eget auctor nulla diam nec dui.</p> <p> Nulla nisi magna, dapibus ut nulla in, maximus aliquam ipsum. In hac habitasse platea dictumst. Maecenas ornare hendrerit efficitur.</p>	<p style="text-align: center;">Radartutorial.eu on:</p> <h3 style="text-align: center;">Phased Array Radars</h3>  <p style="text-align: center;">Version 1.1 2025</p> <p> Praesent placerat finibus lacus, eu porttitor nibh facilisis nec. In at condimentum eros, ut bibendum libero. Nulla ac mollis sem, non suscipit lacus. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia curae; Vivamus maximus porta dictum. Donec pellentesque aliquet nibh ac ultrices. Morbi tincidunt, purus eget hendrerit gravida, metus lorem viverra libero. at commodo risus diam in ligula. Maecenas dapibus tortor eu diam interdum iaculis. Vivamus a turpis vel urna tincidunt iaculis in idnibh.</p> <p> Sed vestibulum mi sit amet lectus pulvinar, quis porta risus sagittis. Pellentesque gravida et mi at ultricies. Sed suscipit quam sed risus molestie ullamcorper. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Maecenas congue nec urna sit amet pharetra. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Pellentesque non sem tortor.</p>
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Example Notes:

Questions:

